		Adoption/Surrogacy Pay
Employees with less than 26 weeks service leading into the week in which they are notified of being matched with a child for adoption. Or in the case of surrogacy with less than 26 weeks service by the end of the 15 th week before the expected date of childbirth.		No entitlement to SAP but may be eligible for Adoption Allowance from the Department of Work and Pensions.
Employees with more than 26 weeks but less than one year service as per the criteria above	•	Where an individual has 26 weeks continuous employment at the time of matching/by the end of the 15 th week before the expected date of childbirth, and his/her earnings are higher than the lower earnings limit for N.I. contributions s/he will be entitled to receive: > 6 weeks at 90% average weekly pay; > 33 weeks flat rate Statutory Adoption Pay (SAP) Where earnings are less than the lower earnings limit for NI contributions, s/he will be entitled to receive the above payments but benefits from the Department of Work and Pensions will be deducted.
Employees with more than one year service	•	Where an individual has more than 1 year continuous service at the time of matching/by the end of 15 th week before the expected date of childbirth, and his/her earnings are higher than the lower earnings limit for NI contributions, she/he will be entitled to receive: > 6 weeks at 90% earnings. > 12 weeks half pay and flat rate Statutory Adoption Pay (SAP) Pay (SAP) for weeks 7-18 of the Adoption Leave period, providing it does not exceed normal full pay. > 21 weeks at flat rate SAP > If not returning to work for a minimum of 3 months then any monies received in excess of SAP during weeks 7-18 will be recoverable. Where earnings are less than the lower earnings limit for NI Contributions, he/she will be entitled to receive the above payments but benefits from the Department of Work and Pensions will be deducted.